Exhibitor Service Order Form



Standard Package

The below is already included with your space:

- Shell scheme according to your booked size
- Standard lettering on fascia board
- 1X Plug point with Multiplug extension
- Overhead cliplights on stand walls

All Standard Package exhibitors must submit their additional orders and /or artwork by 31 October 2023.

Space Only Stands

Note, no furniture or power is included for Space Only stands.

Kenes Group requires that all DB orders be placed with jane&paul. See page 5.

Orders made after 31 October 2023 may be subject to a 20% surcharge.

Please submit completed forms to sheldonfairfoot@icloud.com





Before proceeding:

VAT = 15%

Enter booth number: Confirm stand size:

> 2x3: 3x3:

Additional Orders:

Fascia Upgrade:

Include your company logo on your fascia boards: R 300.00 Ex VAT

Artwork file must be set to:

313 x 313mm (H) + 5mm Bleed all around

Note - The visible dimensions of your artwork will be = 313×300 mm (H)



Panel Upgrade:

Includes printing and application:

Per Panel: R 3,200.00 Ex VAT

Qty:_

3 X Panels: R 9,000.00 Ex VAT

Artwork file per Panel must be set to: 963 x 2393mm (H) + 5mm Bleed all around Note - The visible dimensions of your artwork will be = 950 x 2380mm (H)

Please submit artwork to sheldonfairfoot@icloud.com by 31 October 2023

Fabric Graphic Package Upgrade:

VAT = 15%

- 32mm raised floor
- Woodlook vinyl floor finish
- Printed fabric walls

*Max 3 walls for inline stands, 2 for corner stands.

Artwork is to be submitted as high resolution images at 300 DPI or in Vector format with embedded images.

Each artwork file must be set to:

Per 3m wall = 2920mm x 2465mm (H) + 20mm Bleed all around. Per 2m wall = 1930mm x 2465mm (H) + 20mm Bleed all around.

*Artwork must be submitted by 31 October to sheldonfairfoot@icloud.com



2x3:

Inline: R 26,712.00 Ex VAT

Corner: R 21,960.00 Ex VAT

3x3:

Inline: R 35,424.00 Ex VAT

Corner: R 28,296.00 Ex VAT









Single Graphic Wall Upgrade

 $3m \text{ wall} = 2920mm \times 2465mm (H)$ $2m \text{ wall} = 1930mm \times 2465mm (H)$

+ 20mm Bleed all around. *Artwork must be submitted

by 31 October to:

sheldonfairfoot@icloud.com

3m Graphic: R8,554.00 Ex VAT Qty:

2m Graphic: R5,703.00 Ex VAT

Qty:



Value Packages

VAT = 15%



R 1 670.00 Ex VAT

Package 1

- 2 X Black Chairs
- 1 X Trestle Table
- 1 X Black Table Cloth
- 1 X Black Brochure Holder
- 1 X Small Black Bin



R 2 820.00 Ex VAT

Package 2

- 3 X White Chairs
- 1 X Round Glass Cafe Table
- 1 X Black Brochure Holder
- 1 X Small Black Bin



R 2 890.00 Ex VAT

Package 3

- 3 X White Chairs, wood legs
- 1 X Round Cafe Table
- 1 X Perspex Brochure Holder
- 1 X Small Black Bin

Value Packages cont.

VAT = 15%



R 3 820.00 Ex VAT

Package 4

- 2 X White Single Sofa Chairs 1 X Low Glass Coffee Table
- 1 X Perspex Brochure Holder
- 1 X Small Black Bin



R 1 950.00 Ex VAT

Package 5

- 3 X White Cocktail Chairs 1 X White Cocktail Table

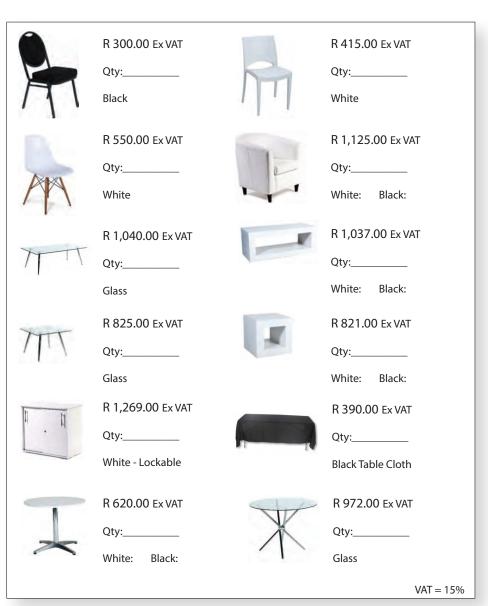
R 3 000.00 Ex VAT

Package 6

- 2 X Lockable Credenzas 1 X Perspex Brochure Holder



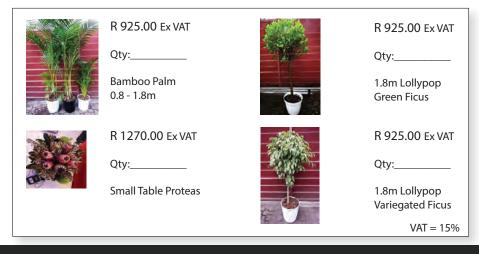
Furniture



Furniture, cont.

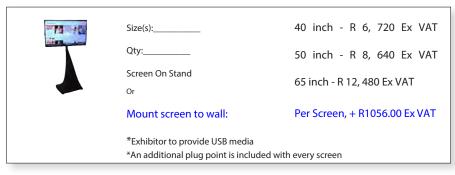


Plant Decor





Audio Visual



Electrical Orders - Standard packages already include a multiplug and 1/4 DB board. Additional power is not required unless ordering appliances.

		-	
Single Phase DB:	R 3,100.00 Ex VAT	Qty:	
Three Phase DB:	R 7,590.00 Ex VAT	Qty:	
Plug Point:	R 720.00 Ex VAT	Qty:	
3-Point Universal Adapter:	R 720.00 Ex VAT	Qty:	47
Additional Long Arm Light:	R 720.00 Ex VAT	Qty:	
Note: Standard Package Exhibitors must please contact sheldon with a full list of items and th	fairfoot@icloud.com		VAT – 15%

Ex VAT Totals - 100% of payment is due prior to delivery

Graphics/ Upgrade:	Plants:	Electrics:
Furniture:	AV:	

ompany Details		Booth Number		
Company name:				
Billing Address:				
Currency:	USD	Euro	ZAR	
VAT Number:				
Contact number:				
Contact E-mail:				
Contact number:				
Authorising Signatu	ure or Com	pany Stamp:		
An invoice will be sent to the once this document is retu				