



Event Contractor (Health & Safety Requirements) Audit Checklist

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Document Owner:	Alliance Safety	Approved by	Mike Lord
Department:	Safety	Document Implementation date:	October 2012

This Checklist along with relevant documentation is to be delivered to Alliance Safety Management prior to build up for the event)

Contractor:		Description of work:	
Responsible Person:		Project (Site) Manger:	
Cell:		Cell:	
Email:		Email:	

No	Description	Comment	Yes	No	N/A
1	Company health & safety policy plan – Site Specific <i>(Construction Regulations (CR7) apply)</i>				
2	Company public liability				
3	Letter of good standing issued by the compensation commission				
4	Proof of training & plant induction				
5	Technical drawings, Structures, Stages, Schell Scheme Plan, and or rigging plots if applicable				
6	Risk assessment carried out for the work site and specific work being carried out.				
7	Fall Protection Plan <i>(If working at height with the risk of falling CR4)</i>				
8	Indicate how personal protective equipment will be managed				
9	Injury Reporting Procedure to be laid out				
10	Signed & Returned to ASM copy of the 37.2 Contractors Agreement				
11	Electrical certificate of compliance				
12	Will a structural engineers certificate be issued				
13	Appointments: Project Manager & Construction Site Supervisors				
14	Registers / Inspections specific to work				
15	Medical Certificates				
16	Details of the site safety officer or Construction Site Supervisor overseeing safety on site				

Comments: _____

Checked By _____ (ASM) Date: _____ Signature _____

Received By _____ (Contractor) Date: _____ Signature _____